

# GREAT AYTON PARISH COUNCIL



Clerk: Angela Livingstone  
Email: [clerk@great-ayton.org.uk](mailto:clerk@great-ayton.org.uk)

To the Members of the Council, you are hereby summoned to attend the monthly meeting of Great Ayton Parish Council which will take place in **Great Ayton Discovery Centre** on Tuesday 3<sup>rd</sup> December 2024 at 7.00pm for the purpose of transacting the following:

## **Notice of Meeting**

Public notice of the meeting has been given in accordance with Schedule 12, paragraph 10(2) of the Local Government Act 1972.

### **Agenda**

1. To receive apologies for absence and to consider approval for the reasons for absence.
2. Minutes from the ordinary meeting held on 5<sup>th</sup> November 2024.  
To confirm the minutes as a true and correct record and discuss any matters arising
3. To receive monthly report from North Yorkshire Police – 1st – 31<sup>st</sup> October 2024 - 1 ASB Personal, 5 theft, 3 violence against the person. CCTV for Play Park not approved at this stage, it does not reach the required threshold. Frequency of incidents need to be consistent and prolonged.
4. To receive report from NYC councillor
5. Allotments - Any update re COF application
6. Lease approval - Village Hall and Yatton House – being progressed with solicitor
7. Planning matters (Appendix One)  
To consider and decide upon planning applications.  
To receive planning decisions/information
8. Correspondence and Information from Clerk (Appendix Two)  
To receive and review the correspondence and information details and decide upon necessary actions attached.
9. Council Services / Councillors' Reports / Working Group Reports (Appendix Three)  
To receive the Councillors' Reports, Council Working Group reports and decide upon necessary actions.
10. Financial Reports (Appendix Four)  
To receive and approve items on the Accounts Report  
To Approve precept for 2025/2026

*Exclusion of the Press and Public - In accordance with Paragraph 1 (2) of The Public Bodies (Admissions to Meetings) Act 1960, the Parish Council can RESOLVE that the press and public be excluded from the meeting if required.*

**Date of next meeting of Great Ayton Parish Council Tuesday 7<sup>th</sup> January 2025**

Signed Angela Livingstone Clerk to the Council Date 28<sup>th</sup> November 2024.  
Chair: Mr R Kirk

**AGENDA FOR 03/12/2024**

**APPENDIX 1**

**PLANNING & LICENCING REPORT**

**NYC / NYMNP PLANNING APPLICATIONS FOR REVIEW**

<b>PLANNING REF/ADDRESS</b>	<b>DESCRIPTION OF WORK</b>
ZB24/02137/CAT Friends Meeting House High Green	Application for works to tree in a Conservation Area
ZB24/02173/FUL 84 Wainstones Close	Proposed Dormer Extension to Front and Forward Extension to Garage
ZB24/01933/FUL EE Telecommunication Mast Site NYK0099 Langbaurgh Hall	Application for change of use from land to garage/workshop to site single storey detached garage for storing and maintaining cars.
ZB23/01580/MRC Angrove Park	Modification of condition 9 (landscaping) and 20 (occupancy) from previously approved application 16/02048/FUL -Change of use of land to holiday lodge park (54 Lodges) with associated reception building, solar farm, landscaping and amenity ponds, together with formation and alteration of highway access and internal roads and associated car parking (As Amended: Proposed Layout Plan and Pitch Break Plan [November 2024] and Habitat Management and Monitoring Plan received on 22.11.2024)
No application – 10A High Street	Turkish Barber signage, reported to planning enforcement

**NYC /NYMNP PLANNING DECISIONS**

<b>PLANNING REF/ADDRESS</b>	<b>DESCRIPTION OF WORK</b>
ZB24/00482/LBC 13 Station Road	Listed Building consent for 5 windows The decision on this proposal was: <b>Granted.</b>
ZB24/01917/CAT Firbeck House 1 Easby Lane	Application for works to a tree in a Conservation Area The decision on this proposal was: <b>Granted.</b>
ZB24/01635/FUL East Angrove Farm	Conversion of vacant barn to form a bar and seating area with associated wc's. Permanent siting of 2No. containers, 1No. 30ft fully converted as a Catering Kitchen, 1no. 30ft Split as Storage and Staff. New Orangery. The decision on this proposal was: <b>Granted.</b>
ZB24/01764/FUL 1A Bridge Street	Proposal is to position a Air Source Heat Pump (ASHP) within 1m of the boundary The decision on this proposal was: <b>Granted.</b>
ZB24/01860/TPO Chartersmead Easby Lane	Application for works to trees subject to a Tree Preservation Order 1990/16 - T9, T11, T12, T13, T14, T15 - Remedial works to remove overhanging branches from trees extending over a public footpath and neighbours garden The decision on this proposal was: <b>Granted.</b>
ZB24/01874/FUL Great Ayton Cricket & Football Club Leven Park	Application for construction of Brick Building 3.7m x 3.0m built on side existing building for storage of grass cutting machinery The decision on this proposal was: <b>Granted.</b>
ZB24/01360/LBC Langbaurgh Hall	Listed building consent for the replacement of single glazed timber sash windows and door, with timber Slimlite double glazed timber sash windows and door, as shown in the amended plans received 16/10/2024. The decision on this proposal was: <b>Granted.</b>

**AGENDA FOR 03/12/2024**

**APPENDIX 2**

**CORRESPONDENCE AND INFORMATION REPORT**

<b>Who</b>	<b>For Consideration</b>
Resident	Request to have a commemorative bench Low Green looking towards Marwood Drive, happy to pay for new metal bench to replace an old bench if any are without plaques.
Studio Botez	Cost for emails for Clerk and Councillors, 30GB storage (to be distributed across all councillors, e.g. 10GB for the Parish Clerk and the remaining storage split between Councillors); Each councillor will have his/her own email address and login credentials, POP3/IMAP; Secure connection (SSL); Spam & Anti-virus protection; Webmail access - Cost: £18 + VAT per month Proposal to make changes to website to become WWCAG2.2 compliant.
NYC	Information on Vehicle Activated signs - solar powered VAS with a standalone post approx. £4500+VAT. If there is a suitable lighting column (carriageway type), approx. £3500+VAT. Only signs permitted are the speed limit reminder type that activate with a SLOW DOWN message.
Stokesley and District Community Care Association	Request to attend a Parish Council meeting to explain the work of CCA and ensure that your Parish Councillors know what CCA can do for your parish residents and can spread the word around your community and to ascertain if councillors would be interested in becoming a trustee of CCA.
Rotary Club	In October 2025, The Rotary Club will be celebrating its 60th year. Proposal of seeking permission to erect a metal seat to mark the occasion. The site for the seat with the council approval would be in the park by the waterfall and would contain the Rotary Wheel as some years ago we provided main gate that leads into Suggitts field. There are a number there already so perhaps Council could suggest a suitable site. Same blacksmith to ensure same specification
<b>Who</b>	<b>For Information</b>
NYC	Parish Liaison meeting – Clerk attended and was given updated contact details of officers
Climate Action Group	Photos from floodplain meadow showing prevention scheme in action
Northumbrian Water	Water sewage treatment works start November, until the end of August 2025. Location of site, just north of the A173, no significant disruption expected, but an increase in construction traffic.
HarBus	From Saturday 16 November 2024 a Saturday service will be introduced on the 18, operating to the same timetable as on Mon-Fri. An initial period of a year, usage to be monitored to assess if this will continue.
NYC Environmental Protection	Information of complaint made about burning on allotment site from a nearby resident. Images received of thick black smoke from the burning on Sunday 17 <sup>th</sup> November at approximately 8am. Concern that things other than garden waste being burned due to the darkness of the smoke. If the burning occurs again, to conduct a site visit to ensure that nothing other than garden waste is being burned. PC emailed tenants to advise and remind of agreement.
NYC	Great Ayton Calendar £6 for GA Discovery Centre
Resident	Fallen tree in river, investigated and found to be a branch which will break up and wash away
NYC	Parish liaison team meeting attended, and contacts received, parish portal to close 9.12

**AGENDA FOR 03/12/2024**

**APPENDIX 3**

**COUNCIL SERVICES / COUNCILLOR REPORTS / WORKING GROUP  
REPORTS**

<b>ITEM</b>	<b>INFORMATION</b>	<b>ACTION/COMMENTS</b>	<b>FROM</b>
Village Appearance and concerns	Grass cutting across village	Hedges being cut and tidied. To look at lightweight strimmer for next season	Mr Marley/ Clerk
Benches	Maintenance continuing when possible	To continue when space available to varnish benches indoors	Clerk
Bins	To discuss locations and collections including issues with play park dog bin and C&FC bin	Meeting organised with Operations Officer 6.12.24 to discuss	
Allotments	Allotment report provided	Gardens cleared and being let to new tenants, working party met and maintenance of gardens to be agreed.	Allotments team
	Community Orchard Proposal	To discuss proposal and any concerns	Cllr Mason
Facilities	Yatton House	Meeting held to discuss 20ft container location, To approve costs and planning application submission  Request from Yatton House to support British Heart Foundation defibrillator installation. Installation cost £440 + VAT - £528. Confirmation received that the unit would have no annual maintenance costs as part of the grant.	
	Play Area	Fencing being installed 9 <sup>th</sup> December	
	Public Conveniences	To be painted in washable paint over the winter, cleaning training session completed.	
Village events	Christmas events	Christmas tree erected Carols on the Green 16.12.24 7pm – Chairs charity collection to be for ‘Action for Children’. To collect 500 carol sheets from church. QR code added to poster to enable people to obtain words on mobile phones To progress further ideas for music/stall numbers	Clerk
	Food event Summer 2025		
Updates from Parish Councillors	Great Ayton Twinning Assoc Off to a Flying Start training sessions	Cllr Greer engaged with group as Council representative Cllr Mason attended training, to advise of any updates, materials available from session if Councillors want to receive copies or engage in training on these with Clerk	Cllr Greer Cllr Mason
Any update from Parish Council Team	Website Accessibility	Training attended and meeting held with Studio Botez. To approve Accessibility Statement To consider updates to website to upgrade to wcag2.2 regulations and options to change to .gov.uk domain Any verbal update	Clerk  L Marley

**AGENDA FOR 03/12/2024**

**APPENDIX 4**

**ACCOUNTS REPORT – MEETING 3<sup>RD</sup> DECEMBER 2024**

**Receipts**

<b>Paid From</b>	<b>Description</b>	<b>Date</b>	<b>Amount £</b>
Yatton House	rent	1.11.24	£500.00
M&B Rea	funeral fees November	26.11.24	£2,300.00
Nat West	Interest	31.10.24	£0.06
		<b>TOTAL</b>	<b>£2800.06</b>

**Payments**

<b>Paid to</b>	<b>Description</b>	<b>Date</b>	<b>Amount £</b>
Nat West	Bank charges 5.10-1.11	1.11.24	DD £ 42.40
Sam Turner & Sons	bolt and bracket for garage	1.11.24	£ 18.48
North Yorkshire Council	Advance charges for monthly bin collection	1.11.24	DD £ 69.23
Radius UK Fuels	diesel for van	3.11.24	DD £ 48.99
The National Allotment Assoc	Membership from 7.12	9.11.24	£ 66.00
Radius UK Fuels	petrol for grasscutter	10.11.24	DD £ 40.10
Valda Energy	electric parish centre and cemetery	12.11.24	DD £ 40.24
Sam Turner & Sons	stihl universal harness	15.11.24	£ 42.99
Everflow	water to all meters 18.12.24-17.1.25	18.11.24	DD £ 822.75
YLCA	Off to a flying start training 2 sessions	20.11.24	£ 70.20
Valda Energy	electric public conveniences	16.11.24	DD £ 63.70
BNP Paribas Leasing	Grasscutter monthly fee	18.11.24	DD £ 456.00
Lex Autolease	Van lease rental	18.11.24	DD £ 473.67
Sam Turner & Sons	Xmas tree silage bag ties x 7 and cable ties x 100	25.11.2	£ 14.85
Sam Turner & Sons	parts to move & fix allotment tap	26.11.24	£ 38.35
Sam Turner & Sons	parts to move & fix allotment tap	26.11.29	£ 23.26
Sam Turner & Sons	parts to move & fix allotment tap	26.11.24	£ 16.80
Gary Frankish	collect/install and remove Xmas tree	26.11.24	£ 340.00
Alan Dale	dig and fill graves 8th and 18th	26.11.24	£ 750.00
Hope Education	6 packs of 6 rolls Tork T8 toilet paper	27.11.24	£ 151.14
Cleaning & Support Services	Complete risk assessment & on site training	25.11.24	£ 240.00
		<b>TOTAL</b>	<b>£ 3829.15</b>